

4.	<p><u>Internal Audit Report – AGS – Follow up Actions</u> HP reminded the group of the delivery of actions on the Internal Audit Report by April 2022.</p>	ALL
5.	<p><u>Council Performance Management Framework – (GA)</u></p> <p><u>Engagement and Assurance Sessions</u></p> <ul style="list-style-type: none"> • Engagement and Assurance Sessions have taken place with all DMT's. • There is an emerging approach for future corporate strategy to focus on thematic priorities which align with the new administration's commitments. 	FOR INFO
6.	<p><u>Information Governance – Verbal Update – (JW)</u> Since the last update, no breaches had been reported to the ICO. However, there continued to be concerns regarding numerous e-mail addresses being forwarded incorrectly. Management Team and HoS have been informed of this.</p> <p>An update to be provided in the next meeting in relation to the promoting of the Handling Personal Information Policy which has been circulated to employees.</p> <p>Require to continue raising awareness with regards to these errors.</p> <p>The Cyber Security Stock-take Report has been approved by CMT. JW to circulate to group members the Recommendations from the Report, which are listed as follows:-</p> <ul style="list-style-type: none"> • Enforce Multi-Factor Authentication (MFA) for all staff. This will be a similar principal to on-line banking where you receive a secure code or text message to your mobile phone to confirm identity. Work with HR on how this could possibly be implemented into new staff contracts and service areas to raise awareness of the benefits of using MFA. • Service areas need to prepare for cyber incidents by having Business Continuity plans that do not rely on IT – if systems needed to be restored from backup, there is a time for recovery during which there would be no access to IT systems. • ICT Services to carry out testing of DR plans to determine how long it would take to recover a system from tape (offline backups). • Penetration testing – vulnerability scanning is carried out regularly but there is value in having an ethical hacker attempt 	

	<p>to break into IT systems in the same way as their black-hat counterpart would.</p> <ul style="list-style-type: none"> • Continue to develop and evolve the Cyber Incident Response Plan to reflect emerging cyber risks. • Procurement of new Cyber Awareness Training for all staff. Welsh Government have already funded training for Councillors. <p>2 Actions being:-</p> <ul style="list-style-type: none"> • Action Plan from the Report. • Figures and feedback from the Phishing Exercise to be brought back to the group. <p><u>Information Governance – Informal Group Actions/Minutes – (Last meeting cancelled, therefore no minutes to share)</u> As stated above.</p>	
7.	<p><u>Performance and governance of principal councils (Local Government and Elections Bill (Wales) - Update</u></p> <p>There were no further updates regarding panel assessments. These will be undertaken when in the new administration is in place.</p>	FOR INFO
8.	<p><u>Corporate Joint Committees (CJs) – Verbal Update – (LRJ)</u></p> <p>An Inaugural Meeting took place. Cllr Rob Stewart from Swansea County Council is the Chair and Cllr Emlyn Dole is the Vice Chair.</p> <p>Monitoring will be undertaken by Neath Port Talbot Council Chief Executive. The budget has been set at £60,000. There are no staff at the moment, but NPT will be recruiting a Project Officer.</p>	FOR INFO
9.	<p><u>CRWG – Verbal Update – (LRJ)</u></p> <p>Protocol on Representations to the County Council on Planning Applications was taken to Full Council.</p> <p>Following the Full Council meeting LRJ contacted the 2 members of CRWG who had voted against the protocol to advise that objections should have been raised at the CRWG meeting not at Full Council.</p> <p>Cllr Ken Lloyd is the new chair of CRWG.</p>	
10.	<p><u>Monitoring Outputs of Carmarthenshire CC led projects</u></p> <p>AGREED to be deferred until March 2022.</p>	
11.	<p><u>Planning Service Governance Arrangements – (HP)</u></p> <p>Audit Wales are happy with the steps that have been taken and a new HOS has been appointed therefore this can now be removed from the Agenda.</p>	

<p>12.</p>	<p><u>Any Other Business</u></p> <p>The following items had been raised:-</p> <ul style="list-style-type: none"> • <u>Staff Reward Scheme</u> The above scheme has been launched. A Governance group has been established to monitor what companies are taking part in the scheme. Terms of Reference will be established. <p>LRJ to check with Gaynor Morgans who should attend the meeting instead of Cllr Mair Stephens.</p> <p>Chair thanked all present for their attendance and contribution and called the meeting to a close at 2.45 pm.</p>	<p>LRJ</p>
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